

PROCEDURE

ZUCCOLI PRESCHOOL PARENT CONTRIBUTION AND FEES

1. INTRODUCTION

Vision Statement

Zuccoli Preschool aims to provide an environment which supports the health and safety of all children.

Zuccoli Preschool each year asks families for a monetary contribution to the school to fund valuable resources to better facilitate their child's education.

2. ROLES AND RESPONSIBILITIES

Principal will be responsible for:

- Overseeing the implementation of the Zuccoli Preschool parent contribution and fees policy

Preschool teacher and educators are responsible for:

- Implementing the following Procedure
- Communicating the policy to all families.
- Working with the Business Manager and Principal/Senior Staff to ensure the contributions are spent accordingly and appropriately

3. PROCEDURES

- Upon enrolment families are given information about the contribution
- Families are able to contribute by either a cash or eftpos payment to the main school front office
- Contributions are used to purchase but are not limited to: art & craft supplies, cooking ingredients, books, puzzles and various miscellaneous requirements.
- Families are given the opportunity each term to pay the terms payment or they are able to pay upfront for the entire year
- Families receive a receipt for their contribution payment

4. NATIONAL QUALITY STANDARD FOR EARLY CHILDHOOD EDUCATION AND CARE AND SCHOOL AGED CARE

This procedural document relates to the following:

- QA2 Children's health and safety

Date of next Review Term 1, 2026

Developed by Preschool Team



- DoE Fees and Contribution Policy and Guidelines